

**MINUTES OF THE  
REGION I - EAST TEXAS REGIONAL WATER PLANNING GROUP MEETING  
Thursday, February 6, 2025 – 10:00 A.M.**

- 1. Call to Order** – Chairman John Martin called the meeting to order at 10:02 A.M.
- 2. Invocation/Pledge** – David Alders led the invocation and the Pledge.
- 3. Notice of Meeting** – Notice was sent to Voting Members and posted as required.
- 4. Roll Call/Determination of Quorum** – The roll was called by Cheryl Bartlett and quorum was determined as follows:

**Voting Members Present: (16 of 22)**

David Alders - Agriculture  
Kate Dietz – Municipality (*Virtual*)  
Scott Hall – River Authority (*Virtual*)  
Kelley Holcomb – River Authority  
Fred Jackson – Counties (*Virtual*)  
John Martin – GMA-14  
Matthew McBroom - Environmental (*Virtual*)  
John McFarland – GMA-11  
Matthew Mettauer – Agriculture (*Virtual*)  
David Miley - Water Districts  
David Montagne (Alternate Jamie East) – River Authority (*Virtual*)  
Jenny Sanders – Public  
Monty Shank – River Authority  
Terry D. Stelly – Public (*Virtual*)  
Christopher Wiesinger – Small Business

**Voting Members Absent: (3)**

Chris Davis – Counties  
David Gorsich – Industry  
Mike Snyder – Electric Power  
Rob Starr – Water Utilities

**Voting Member Category Vacancies: (3)**

Municipality  
Small Business  
Industry

**Other Attendees**

**Agencies:**

Lann Bookout – Texas Water Development Board  
Scott Galloway – Texas Water Development Board (*Virtual*)  
Daniel Price – Texas Parks & Wildlife  
Manuel Martinez – Texas Department of Agriculture  
Trey Watson – Texas Soil and Water Conservation Board

**Staff and Consultants:**

Cheryl Bartlett - City of Nacogdoches  
Brigit Buff, PE – Plummer Asso.  
Jordan Skipwith – Freese & Nichols

**5. Public Comments:** None

**6. Consideration and Approval of the minutes of the January 7, 2025 meeting**

*Kelley Holcomb made a motion to approve the minutes of the January 7, 2025 meeting as presented, 2<sup>nd</sup> by Monty Shank, passed unanimously.*

**7. Report from City of Nacogdoches: Cheryl Bartlett**

No updates to report.

**8. Reports of adjoining regions activity:**

- a. Region C – Jamie East: no report
- b. Region D – John McFarland: no report
- c. Region H – Scott Hall: met yesterday, no report
- d. Interregional Liaison – Kelley Holcomb: no report

**9. Report from Standing Committees:** No committees met this month

**10. Report from consultant team with discussion by RWPG:**

**Brigit Buff (Plummer), Jordan Skipwith (Freese & Nichols)**

- a. Review of 6<sup>th</sup> Cycle Water Planning Schedule & IPP Adoption Process – Brigit Buff  
The IPP is due March 3<sup>rd</sup>. We need to establish a date for a Public Comment Hearing for the IPP – probably in late April or early May. This hearing will not require attendance by the entire regional planning group. Either the Planning Group or the Technical Committee will need to meet in August or September to review any comments made by the public and discuss if changes need to be made in the IPP to address them. The entire Planning Group will then meet in September or October to adopt the Final Plan that is due October 20<sup>th</sup> to the TWDB. This meeting requires a two-week notice.
- b. Review of chapters and appendices in the draft 2026 Region I East Texas Regional Water Planning Area Initially Prepared Plan – Brigit Buff and Jordan Skipwith  
All of these chapters have been posted to the website and many comments received from planning members have already been incorporated. The consulting team is soliciting any additional comments today from the planning group.
- c. Review of Initially Prepared Plan Chapters
  - 1. Executive Summary – A summary of the 19 reports required in the Plan, including key findings for each county and detailed instructions for accessing data from the TWDB used for our analysis.
  - 2. Chapter 1: Description of the Regional Water Planning Area
  - 3. Chapter 2: Projected Population and Water Demands
  - 4. Chapter 3: Evaluation of Current Water
  - 5. Chapter 4: Water Needs

6. Chapter 5: Water Management Strategies (5a) Potentially Feasible Water Management Strategies and Projects (5b) Evaluation of Recommended Water Strategies and Projects (5c) Conservation Recommendations
7. Chapter 6: Impacts of the Regional Water Plan and Consistency With Protection of Resources (includes a placeholder for a report on the socio-economic impacts of any unmet water needs - this report will be forthcoming from TWDB in August)
8. Chapter 7: Drought Response Information Activities and Recommendations
9. Chapter 8: Unique Stream Segments, Unique Reservoir Sites, and Legislative and Regulatory Recommendations
10. Chapter 9: Implementation and Comparison to the Previous (2021) Regional Water Plan
11. Chapter 10: Public Participation in Adoption of the Plan

**11. Consideration and Adoption of the 2026 Region I East Texas Regional Water Planning Area Initially Prepared Plan**

- a. **Consideration and approval for the Adopted Initially Prepared Plan to be submitted to the Texas Water Development Board**

Motion for approval was amended to add “Technical Consulting Team has the ability to make minor adjustments for consistency” and made by David Alders, 2<sup>nd</sup> by Monty Shanks; passed unanimously

- b. **Consideration and approval for the political subdivision to prepare and send appropriate notice(s) for Public Hearings related to the Initially Prepared Plan**

Motion by Kelley Holcomb, 2<sup>nd</sup> by Fred Jackson; passed unanimously

**12. Reports from other state agencies, as necessary:**

- a. Texas Water Development Board – Lann Bookout, no report.
- b. Texas Department of Parks & Wildlife – Daniel Price, no report.
- c. Texas Department of Agriculture – Manuel Martinez; TDA recently completed CDBG reviews with 22 awarded in the Region I area including 15-17 water well or wastewater treatment improvement projects. Applications for the 25-26 projects are available now.
- d. Texas Soil and Water Conservation Board – Trey Watson, no report.
- e. Groundwater Management Areas –  
John McFarland (GMA 11) – no report.  
John Martin (GMA 14) – GMA 14 met earlier this week and will be meeting several times in the next few months to meet deadlines for report submittals

**13. General Discussion – None**

**14. Set Next Meeting Dates**

IPP Public Hearing May 1, 2025, 10:00 am (date established immediately after meeting)  
Regular RWPG Meeting – late summer or early fall (TBD)

**15. Adjourned at 11:10 pm**

APPROVED THIS \_\_\_\_\_

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John Martin, Chair  
ETRWPG – Region I

ATTEST: \_\_\_\_\_  
Terry Stelly, Secretary